

Bilateral Exchange of Academics • DAAD

Overview

To improve international relations and bilateral research cooperations between German and foreign universities, the DAAD supports exchanges of scientists and academics from partner countries. The basis of these exchanges are cultural exchange programmes and bilateral agreements with foreign partner organisations.

Who can apply?

Foreign academics and scientists who have usually completed a doctoral degree and work at a university or research institute in their home country.

What can be funded?

- Research stays at state or state-recognised institutions of higher education or non-university research institutes in Germany.
- Funding may only be claimed once within three years.
- Lecture tours or visits to congresses are not funded.

Duration of the funding

- 14 days to three months; the length of the grant is decided by a selection committee and depends on the project in question and the applicant's work schedule.
- The grant is non-renewable.

Value

- Monthly payments of:
2,000 euros for assistant teachers, assistant professors and lecturers
2,150 euros for professors
- Unless otherwise regulated by bilateral agreements, the costs of the outward and return journey are borne by the respective sending country.
- Other payments cannot be made.

Selection

An independent selection committee reviews applications.

The most important selection criteria are:

- Academic achievements and, if applicable, publications, which must be documented in the curriculum vitae and a list of publications
- A convincing and well-planned research project

Please note: this programme supports exchanges between scientists and researchers from Germany and its partner countries. Funding is available when German researchers also apply for a research fellowship at the same time.

Application requirements

What requirements must be met?

- Applicants should hold a doctorate /PhD.
- The dates and purpose of the stay must be agreed beforehand with the academic host institute in Germany.

Language skills

- The required language level depends on the applicant's study plans and subject: In the arts, social sciences and in law, at least a good knowledge of German is usually expected. For the natural sciences and engineering, proof of good English language skills may also be accepted if English is spoken at the host institute.

Application Procedure

The application procedure occurs online through the DAAD portal. You are also required to send 2 copy/copies of the "Application summary" (PDF file), which is generated in the DAAD portal after the online application procedure has been completed, by post to the application address.

The access to the DAAD portal opens about 6 weeks before the application deadline.

To apply, please select the call for applications for this programme in the scholarship database (www.funding-guide.de). From here, you can enter the portal by clicking the tab "Submitting an application".

Application documents

1. Documents to be uploaded to the DAAD portal

- Online application form
- Full curriculum vitae in tabular form (max. 3 pages)
- List of academic publications (max. 3 pages)
- Comprehensive statement about research project (max. 10 pages)
- Time schedule and itinerary (host institutes / academic hosts) of the planned research stay
- Letter from host confirming academic cooperation, which refers to the applicant's proposal and guarantees that a workplace will be provided

2. To be submitted by post:

- The "Application summary", which is generated in the portal in PDF format and which can be printed out after the online application procedure is completed; please send 2 copy/copies to the application address.

Application deadline

Complete application should reach the DAAD Hanoi Office four months prior to the beginning of the trip

Application location

Regional Office Hanoi

Vietnamesisch-Deutsches Zentrum

Trung Tam Viet-Duc

Hanoi University of Science and Technology

Dai Co Viet / Tran Dai Nghia

Hanoi

Vietnam

Tel.: +84 (4)/3868-3773

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E-Mail.: daad@daadvn.org [<mailto:daad@daadvn.org>]

WWW.: <http://www.daadvn.org> [<http://www.daadvn.org>]

Please note

- Your application is only valid if you submit all the required documents to the DAAD portal (see Item 1) and by post (see Item 2). The postmark date serves as proof that the application has been dispatched on time.
- The DAAD portal closes at 24.00 hrs. Central European Time (CET) on the last application day, unless it is possible to submit applications on an ongoing basis.
- Late or incomplete applications cannot be considered. Applicants are responsible for ensuring that their applications are complete.
- The application documents remain with the DAAD. Data relating to applicants is saved by the DAAD

in accordance with the Federal Data Protection Act insofar as this data is needed to process the application.

Contact and Consulting

Information and advisory centres

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Hanoi University of Science and Technology
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More detailed information

- DAAD website section “[PhD studies and research](https://www.daad.de/deutschland/promotion/en/)” [<https://www.daad.de/deutschland/promotion/en/>]
- Website „[Research in Germany](http://www.research-in-germany.de/dachportal/en.html)“ [<http://www.research-in-germany.de/dachportal/en.html>]
- Website „[Research Explorer](http://research-explorer.dfg.de/research_explorer.de.html)“ [http://research-explorer.dfg.de/research_explorer.de.html]